**The Visa Officer 28.10.2019**

**Gabon Consulate General**

**Ankara, Turkey**

DearSir/Madam,

This is to confirm that **Mr.** **(İsim Soyisim)** who is working as an **(Mesleği-Pozisyon)** in our firm since **(İşe başlama tarihi)** , will be business to Gabon between the dates of **(Gidiş** **tarihi)** and **(Dönüş tarihi)** purposes.

Therefore, we would like to obtain a visa for **Mr.** **(İsim Soyisim).** Upon him return from Gabon to Turkey, he will resume him work in our firm. All him expenses will be covered by our company.

We kindly request you to supply him the required visa for entering Gabon.

Should you have any questions concerning this application, please do not hesitate to contact the undersigned.

Your truly

**( Kaşe ve imza )**